



# **Addendum to the Memorandum of Understanding between Thu Dau Mot University, the Socialist Republic of Vietnam and Kyungsung University, the Republic of Korea**

Under the Memorandum of Understanding for the establishment of undergraduates mutual cooperation signed on July 12, 2011 between Thu Dau Mot University and Kyungsung University (hereafter referred as “TU” and “KU” respectively), and desiring to facilitate a Student/Faculty Exchange Program between the two universities, both institutions agree as follows:

## **I. Purpose and Scope**

- A. Agreement is made with the objectives of facilitating the exchange of students and faculty.
- B. Student Exchange Program is a non-degree program, allowing students to have those credits earned at the host university transferred to their home country.
- C. Other exchange programs between the two universities will be developed in the process of conducting these students and faculty exchange programs.

## **II. Faculty Exchange Program**

- A. Both universities may send 1 exchange professor each to the other university in a year. The visiting position may be for one or two semester including the vacation semester.
- B. Both universities shall provide exchange professor with necessary documents such as invitations for issuing visas. However, visa fees as well as other mandatory and incidental fees will be the responsibility of the exchange professor.
- C. The professor undertaking the visit will be accorded the position of exchange professor status at the partner institution.
- D. Both universities provide exchange professor with facilities such as full-furnished housing, and office, laboratory facilities and incidental conveniences such as internet free of charge.
- E. The exchange professor will be required to purchase insurance to cover the cost of all necessary medical care, medical evacuation, and repatriation of remains during the period of study. The exchange professor is required to present proof of such coverage.
- F. With the prior consent of both universities, the exchange professor may be assigned to teach a course which she/he will be compensated at a mutually negotiated rate.  
Both universities shall cooperate with the partner university to keep the number of exchange
- G. professor relatively equal to prevent an imbalance of the number of exchange professor at both universities.



### III. Student Exchange Program

- A. Both universities may send up to 2 students to the other university. The exchange period may cover a semester or a year.
- B. Qualification for exchange students will be presented separately by each university.
  - a) KU requires appropriate Korean or English Proficiency level from TU.
  - b) TU requires appropriate English Proficiency level from KU.
- C. The exchange student's schedule will be determined by the host university in consultation with the partner university
- D. Both universities offer on campus residence hall for exchange students. Cost of Accommodations and food expenses will be the responsibility of participating students.
- E. Upon completion of an academic semester, each receiving institution will provide to the other an appropriate official academic transcript identifying the courses taken, the credit hours received and the grades earned.
- F. The exchange students will be required to purchase insurance to cover the cost of all necessary medical care, medical evacuation, and repatriation of remains during the period of study. Each student is required to present proof of such coverage.
- G. Exchange students will pay tuition at their home university for credit bearing programs while tuition fees are waived at their host university.
- H. Both universities shall cooperate with the partner university to keep the number of exchange students relatively equal to prevent an imbalance of the number of exchange students at both universities. In case an exchange imbalance occurs, methods to address it can be determined at a later date.

### IV. Terms and Conditions

The parties shall cooperate under this agreement for an initial period of five (5) years, which may be extended by the mutual written consent of the parties. It will renew automatically for a further five-year period unless modified or canceled. This agreement may be terminated by either party with a minimum of 90 days written notice. Any modification shall require the written approval of the President of KU and the President of TU, or their designees.

Signed by



**Dr. Nguyen Van Hiep**

President

Thu Dau Mot University

Date:

23/11/2012

Signed by



**Dr. Soo Geun Song**

President

Kyung Sung University

Date:

NOV. 23, 2012